BANSAL INSTITUTE OF SCIENCE & TECHNOLOGY
Kokta, Anand Nagar, Bhopal

Internal Quality Assurance Cell (IQAC)

Notice

All the members of the Internal Quality Assurance Cell (IQAC) are requested to attend the meeting which is scheduled today at 2:30 pm at the Counseling Cell. Agenda of the Meeting:

- Status of action plan based on previous IQAC meeting.

- Discussion on academics, placements, feedback, students' activities, etc.

- Review of the preparations for NBA accreditation and NAAC.

- Suggestions from the IQAC members for Quality Enhancement.

Prof. Nikhilesh Pathik
IQAC Coordinator
Coordinator
Internal Quality Assurance Cell (IQAC)
Bansal Institute of Science & Technology, Bhopal

Mail/CC to:
1. Managing Director (for kind information).
2. Chairman
3. Director BIST
4. All members of the IQAC Committee

BANSAL INSTITUTE OF SCIENCE & TECHNOLOGY
Kokta, Anand Nagar, Bhopal

Internal Quality Assurance Cell
Minutes of IQAC Meeting

Date: 18 /06/2024   Time: 2:30pm — 3:30pm
Venue: Counseling Cell

Members Present:

S.No	Name	Designation	Position	Contact No.
1	Dr. Sanjay Jain sanjay.omega@gmail.com	Jt. Secretary	Chairman	8878468786
2	Er.Sunil Bansal	Secretary	Co-Chairman	8878468786
3	Dr. Damodar Tiwari info@bistbpl.in	Director	IQAC Director	9993942486
4	Dr. S. N. Daga satyadaga@gmail.com	Retired ED BHEL	Member	9425005461
5	Dr. Sanjeev Sharma	Director SOIT RGPV	Member	9407510528
6	Dr. Prem Kumar Chaurasia prem@bistbpl.in	Assiatant Professor	IQAC Coordinator	9340113672
7	Prof. Manish Saxena cse@bistbpl.in	HOD - CSE	Member	9826526247
8	Prof. Rashmi Singh rashmisinghjune13@gmail.com	HOD - IT	Member	9926784441
9	Prof. Rajnish Choubey choubey.rajnish@gmail.com	HOD - MCA	Member	9977518855
10	Prof.Prakash Sxena mohd.aslam22d@gmail.com	HOD - EC	Member	9399932533
11	Prof. Sachin Jain sandeshsachin@gmail.com	HOD - ME	Member	9893846070
12	Dr. Maroof Khan kmaroof000@gmail.com	HOD - CE	Member	8962123219
13	Prof. Laxman Solankee bist.exdepartment@gmail.com	HOD - EX	Member	9826358054

IQAC Coordinator Prof. Nikhilesh Pathik welcomed the IQAC members.

IQAC Coordinator ,acknowledged the kind presence of all IQAC members and briefly listed the achievements of BIST. He congratulated everyone for recent achievements. He presented the IQAC report and requested the members to provide their valuable suggestions.

Minutes of Meeting

The following agenda items were discussed during the meeting:

- Status of an action plan based on the previous IQAC meeting.
- Discussion on academics, placements, feedback, students' activities, etc.
- Review of preparations for NBA Accreditation and NAAC AQAR.
- Suggestions from the IQAC members for Quality Enhancement.

I.   Status of action taken on minutes of last IQAC meeting

- Faculty recruitment on needed department /Training is in progress.
- Faculty course files of the last session have been submitted with proper evolution by evaluation committee.
- All the departments have conducted various programs.
- All feedback for the semester has been collected and analyzed.
- Encourage faculty for new Research.

II.   Events and Activities at Institute Level

Following events were organized in Institute:

- Festival Celebration
- Alumni Meet
- Discussions on department wise activities have been conducted.

III.   Discussion on academics, placements, feedback, students' activities etc.

S.no	Unit	Description
1.	Academics	• IQAC coordinator appreciated each department for conducting various technical and nontechnical events in respective departments. • Academic calendar for the upcoming session has been shared. Accordingly, the Academic planner of each department is submitted and discussed. • Training of V Sem is going on in full swing. CRT is increase this year to improve Placement preparation from V Sem. • Minor & Major Project Presentation Synopsis presentation is complete in due timeline. • The annual Quality Assurance Report (AQAR) of the IQAC will be submitted .
2.	Placement	• Placements for batch 2020-24 is going on almost 78% are placed till date. • Placement Day will be planned once we complete the placement.
3.	Research Activities	• Various departments have applied grants form Government funding agencies like MPCST SERB, etc. • Faculties have published research papers in various Scopus/SCI index Journal and conferences.
4.	Sports Activities/ Cultural Activities	• Students have participated in various sports activities conducted by NCC /NSS wings., • National Mathematics Day is Planned in Collaboration with renowned origination. • TIMELAPSE preparation is started. event dates are in Oct 2024 • Second year students are planning "Fresher's for first year students. • Third Year Students are planning for Farewell for Final Year

5.	Other points	The following points were discussed about the development of the institute:
		• Development of College Ranking at the national level, Preparation of NIRF form
		• Updates of IIC &MSME activities going on in the institute.
		• Improvement of the quality of education according to the emerging needs of industries
		• Enhance the number of industries and institute collaboration.
		• Increase the placement training and activities to improve the student employability skill.
		• Formation of some new cell and committees with faculty and student support.

IQAC coordinator requested all HODs to plan a Departmental meeting to convey the minutes of the meeting of this IQAC meeting.

The meeting concluded with a vote of thanks by IQAC Coordinator.

Prof. Nikhilesh Pathik
Coordinator
IQAC Coordinator
Internal Quality Assurance Cell (IQAC)
Bansal Institute of Science & Technology, Bhopal

Ref:BIST/IQAC/2024/01   Date: 16-02-24

Internal Quality Assurance Cell (IQAC)

Notice

All the members of the Internal Quality Assurance Cell (IQAC) are requested to attend the meeting which is scheduled today at 3:00 pm at the Counseling Cell. Agenda of the Meeting:

- Status of action plan based on previous IQAC meeting.

- Discussion on academics, placements, feedback, students' activities, etc.

- Review of the preparations for NBA accreditation and NAAC.

- Suggestions from the IQAC members for Quality Enhancement.

Dr Nikhlesh Pathik

IQAC Coordinator
Coordinator
Internal Quality Assurance Cell (IQAC)
Bansal Institute of Science & Technology, Bhopal

Mail/CC to:
1. Managing Director (for kind information).
2. Chairman
3. Director BIST
4. All members of the IQAC Committee

Internal Quality Assurance Cell
Minutes of IQAC Meeting: AY2023-24

Date:17-02- 2024(Saturday)
Venue: Counseling Cell

Time: 3:00pm — 4:00pm

Members Present:

S.No	Name	Designation	Position	Contact No.
1	Dr. Sanjay Jain sanjay.omega@gmail.com	Jt. Secretary	Chairman	8878468786
2	Dr. Damodar Tiwari info@bistbpl.in	Director	IQAC Director	9993942486
3	Dr. S. N. Daga satyadaga@gmail.com	Retired ED BHEL	Member	9425005461
4	Dr. Sanjeev Sharma	Director SOIT RGPV	Member	9407510528
5	Dr. Nikhlesh Pathik nikhlesh@bistbpl.in	Professor (HOD-CSE)	IQAC Coordinator	9826335530
6	Dr. Bikram Prasad bikram2010@gmail.com	Associate Professor	Co - Coordinator	9826582688
7	Prof. Manish Saxena cse@bistbpl.in	Exam-Superintendent	Member	9826526247
8	Prof. Rashmi Singh rashmisinghjune13@gmail.com	HOD - IT	Member	9926784441
9	Prof. Rajnish Choubey choubey.rajnish@gmail.com	HOD - MCA	Member	9977518855
10	Dr. M.D. Aslam mohd.aslam22d@gmail.com	HOD - EC	Member	9399932533
11	Prof. Sachin Jain sandeshsachin@gmail.com	HOD – 1st year	Member	9893846070
12	Dr. Piyush Jain Piyush.jain20@mail.com	HOD - ME	Member	9752975167
13	Dr. Maroof Khan kmaroof000@gmail.com	HOD - CE	Member	8962123219
14	Prof. Laxman Solankee bist.exdepartment@gmail.com	HOD - EX	Member	9826358054
15	Dr. A.A. Ansari aa805300@gmail	Professor	Member	8269746932
16	Dr. Kailash Patidar kailashpatidar123@gmail.com	Associate Professor	Member	9926703983
17	Dr. Mukul Shrivastava mukul2002-2002@yahu.co.in	Professor	Member	9926621375

Leave of Absence: HOD IT, HOD CE

IQAC Coordinator Dr Nikhlesh Pathik welcomed the IQAC members.

IQAC Coordinator ,acknowledged the kind presence of all IQAC members and briefly listed the achievements of BIST. He congratulated everyone for recent achievements. He presented the IQAC report and requested the members to provide their valuable suggestions.

Minutes of Meeting

The following agenda items were discussed during the meeting:

- Status of an action plan based on the previous IQAC meeting.
- Discussion on academics, placements, feedback, students' activities, etc.
- Review of preparations for NBA/NAAC Accreditation.
- Suggestions from the IQAC members for Quality Enhancement.

I.   Status of action taken on minutes of last IQAC meeting
- Faculty recruitment for CS/Training is in progress.
- Requirements for computers have been fulfilled. New computers are installed.
- Course files of the last session have been submitted by faculty members.
- Result Analysis of odd semesters has been done.
- Various Students Clubs Energy, English, IPR, culture etc. have been formed.
- All the departments have conducted various programs.
- All feedback for the semester has been collected and analyzed.

II.   Events and Activities at Institute Level
Following events were organized in Institute:
- International Day of Yoga
- Teachers Day Celebrations
- Diwali Celebration
- Garba Night
- B.Tech Orientation Program
- Alumni Meet
- Department wise Following activities have been conducted.

S. N.	Activity Name	Date	Department
1	Smart India Hackathon		
2	Expert Lecture on Opportunities in IT by Shreyansh Coding	12-05-23	MCA
3	Workshop on Task Manager Web Application Development by Coding Thinker	6-9 Dec2023	MCA
4	Webinar on topic- Systematic approach for publishing research papers, indexing and citations	08-05-23	IT
5	Expert talk on the topic:" SCIENCE & FREEDOM"	17 Aug 2023	IT
6	III and V Sem two week training program	3-14 Aug 2023	IT
7	The Students of IT 3rd semester visited the 10 th Mega Science and Technology Expo (Vigyan Mela) conducted from 15 th to 18th Sept. 2023 on 16 Sept 2023.	15th to 18th Sept. 2023	IT
8	Workshop on: Machine Learning	26-31 Oct23	IT
9	Industrial visit of 3 sem student at CRISP, BHOPAL	19/12/2023	IT
10	ATAL FDP ON "EMERGING LOW POWER DEVICES AND ADVANCED MATERIAL PROCESSING"	3-8 DECEMBER	ECE
11	IOT WORKSHOP	12-18 OCT23	ECE
12	A 7-Days Training program on "Electrical Motor Rewinding and House Wiring "	07th Aug. - 14 Aug. 2023	EE
13	A 7-Days Training program on "Electrical Power Distribution at MPMKVVCL, Govindpura"	07th Aug. - 14 Aug. 2023	EE
14	Industrial Visit to the "Coach Rehabiliation Workshop at Nishatpura, Bhopal"	01st March 2023	EE
15	Industrial Visit to the "Tesla Transformer Global at Govindpura, Bhopal"	28-Oct-23	EE

III. Discussion on academics, placements, feedback, students' activities etc.

S.no	Unit	Description
1.	Academics	• IQAC coordinator appreciated each department for conducting various technical and nontechnical events in respective departments. • Academic calendar for the upcoming session has been shared. Accordingly, the Academic planner of each department is submitted and discussed. • Training of VI Sem is going on in full swing. CRT is introduced this year to improve Placement preparation from VI Sem. • Minor Project Presentation Synopsis presentation is completed as per academic calendar. • The annual Quality Assurance Report (AQAR) of the IQAC will be submitted by February'2024.
2.	Placement	• Placements for batch 2020-24 is going on almost 70% is placed till date. • Placement Day will be planned once we complete the placement.
3.	Research Activities	• Various departments have received grants form Government funding agencies like MPCST etc. • Faculties have published research papers in various Scopus/SCI index Journal and conferences.
4.	Sports Activities/ Cultural Activities	• Students have participated in RGPV Nodal sports. • BIST hosted Nodal Hockey in the campus in which BIST secure the second position. • Pankh Marathon was organized successfully on 11 Feb 24. Presence of the Actor Milin Soman was the main attraction of the event. • Staff Sports will be organized in March 2024. • Bansalotsav preparation is started. event dates are 21-24 Feb24. • Second year students are planning "Fresher's for first year students. • Third Year Students are planning for Farewell for Final Year • Bansal Time Laps is planned in April 24
5.	Infrastructure development	• Computer Labs are upgraded recently now based on the requirement other labs will be upgraded with latest hardware. • IOT equipments are purchased.
6.	Other points	The following points were discussed about the development of the institute: • Development of College Ranking at the national level. • Updates of MSME activities going on in the institute. • Improvement of the quality of education according to the emerging needs of industries • Enhance the number of industries and institute collaboration. • Increase the placement training and activities to improve the student employability skill.

IV. **Preparation of NBA accreditation and NAAC one-year report submission updates till date.**
- HODs presented reports on work done for NBA accreditation till date. SAR report has been submitted in.
- The annual Quality Assurance Report (AQAR) of the IQAC will be submitted by February'2024. All departments need to provide data on time in proper format.

V. **Suggestions from the IQAC members for Quality Enhancement**
a) Event photographs must be geo-tagged as it is compulsory requirement for NAAC/NBA. Event reports must be submitted within 2 days after completion of the event in prescribed format. It must be submitted to hard and soft copy to the Director office.
b) For VI Sem MST will in **Best of Two.** Students will be debarred from MST. Criteria for debarring will be decided based on no of students.
c) Attainment for back paper is need not to be updated as per discussion from all HoDs NAAC and NBA and Exam.
d) As its always required to have complete Result of the students from I to VIII Semester any batch. It is decided that from current batch onwards exam cell will maintain the complete record in excel so that whenever it is required we will have the complete record in excel. For previous batch it need to be discuss as lots of efforts are required.
e) Most of the HoDs are not using official IDs. All must use the official ID and we should start all these communications on mail so that record remain available on the mail. At present it is through personal Ids or through Whatsapp.

IQAC coordinator requested all HODs to plan a Departmental meeting to convey the minutes of the meeting of this IQAC meeting.

The meeting concluded with a vote of thanks by IQAC Coordinator.

Dr. Nikhlesh Pathik
IQAC Coordinator

Coordinator
Internal Quality Assurance Cell (IQAC)
Pansai Institute of Science & Technology, Bhopal